Summary
The Provost’s Research Awards (PRA’s) are designed to foster excellence in research and scholarly and creative activity at the University of Miami. The Provost’s goal is to build and maintain a world-class research university featuring a renowned community of scholars, scientists and artists with robust externally funded programs. To support the growth of UM’s research, the PRA’s fund pilot projects that will eventually result in a significant contribution to the university’s research portfolio.

Awards are classified and reviewed in five categories, based on discipline:
* The Max Orovitz Research Awards in the Arts
* The Max Orovitz Research Awards in the Humanities
* The James W. McLamore Research Awards in Business
* The James W. McLamore Research Awards in Social Sciences
* The Research Awards in the Natural Sciences and Engineering

Goal
The Provost’s Research Awards provide salary and direct research costs to assist individual faculty and research teams in developing research programs and scholarly and creative activities.

Eligibility Requirements
• Regular faculty and full-time research faculty members with nine-month appointments are eligible to apply for both faculty salary and direct research costs.
• Faculty with twelve-month appointments may only apply for direct research costs (see Faculty Manual).
• Faculty in Practice, Adjunct, Visiting or Affiliated Faculty, Lecturers, and Instructors are NOT eligible. Miller School of Medicine faculty members are NOT eligible.
• A faculty member who receives a PRA with salary support for two consecutive years is not eligible for salary support the following year. All faculty members are eligible to seek funds for direct research costs on an annual basis.
• Faculty may submit only one proposal each year.
• Research Council members are eligible to apply but do not serve as reviewers for the category for which they apply.
• A faculty member may teach during the summer months of the award year. Any and all plans for summer teaching activities must be described at the time of application.

Funding and Project Duration
Application Deadline: October 5, 2015
Award Notification: January 15, 2016
Funding Period: June 1, 2016 – May 31, 2017
• Funding is provided for a maximum of one year.
• The maximum allowable amount for salary support is $10,500 per principal investigator. This support can only be used during June/July of the award
year. Salary support can be requested for each investigator, if working as a multi-investigator team.

- Research direct costs (max. $6,500) can include travel (to perform research, if material is not available via any other means), supplies and research personnel, but need to be specific to this project. Direct costs need to be in direct relation to the proposed work. Justifications for each item are required.

**Additional Information:**

- The PRAs are intended to be flexible and can be used to fit a variety of needs including supplies or other miscellaneous items required to conduct the proposed work and salaries for research support personnel, graduate students, etc. Budget requests should be realistic estimates of the cost of the proposed work.
- Please note that in the Humanities, salaries for research support personnel, graduate students, etc. are provided only in exceptional and compelling cases. If you are requesting such salary support for a Humanities project, please provide a clear justification.
- Applicants should take care to justify each item in the budget. Justification for requests for research support personnel and supplies that are typically provided by the academic department (art supplies, computers, scanners, printers, etc.) should be specific and compelling.
- Funds may be requested for travel associated with execution of the proposed work. PRA funds may NOT be used for conference travel and will be disallowed.
- Requests for travel to work with archives must include evidence that these archives are not available via the internet. Travel funding will be disallowed if archived information is available via the internet.
- Any equipment purchased with Provost’s Research Awards funds becomes University property and is to be housed in the grant recipient’s department.
- Publication costs and membership fees will NOT be funded.

**Format and Submission Requirements**

The application should only contain information pertinent to **THIS** particular project and application. Please keep in mind that reviewers are **NOT** subject matter experts in your field; consider adjusting your writing for this audience. Where possible, try to avoid technical jargon and acronyms. Carefully describe the significance of this project for your field of expertise. The Research Plan is uploaded as a separate file.

- All fields marked with an "**" are mandatory
- Font: use common font (Helvetica, Arial, or Times New Roman) at 11pts or larger, including figure legends, footnotes and captions.
- Margin: at least 0.5" each side
- single-spaced or larger- IF THESE INSTRUCTIONS ON FORMATTING ARE NOT FOLLOWED, YOUR APPLICATION WILL NOT BE CONSIDERED.

The Project Summary should be written in **LAYMAN's TERMS** and provide an overview of the problem, your objectives and approach, as well as outcome. The project summary cannot exceed 200 words, and is written or pasted into a text box. The Research Plan is uploaded as a separate file and should not contain more than 3 pages. The Research plan should address the following point:

- **Objectives and Rationale:** Succinctly describe the objectives of your research and the rationale.
• **Significance:** Describe how this project and its future direction will add to your field.
• **Innovation:** Describe the novel and innovative aspects of your project.
• **Background:** Describe any preliminary data you have; concentrate on those DIRECTLY related to the proposed project.
• **Methodology:** Describe how you will be testing your objectives.
• **Milestones:** Provide a timeline with anticipated results, as well as timeline to apply for external funding (if applicable).

Supplementary data (Arts only) may be added as an attachment. Supplementary material may **ONLY** include images, videos, audio or other forms of illustrations that are DIRECTLY related to the project.

**Evaluation Process**
• Applications will be reviewed by Research Council members within the selected review panel(s).
• Applications are reviewed based on the:
  o prospect that the work will result in successful applications for external funding (where applicable), or other relevant peer-reviewed activity
  o scholarly, scientific, and/or creative merit of the proposal
  o appropriateness of methodology and clarity of presentation
  o qualifications, experience, productivity, and promise of the applicant(s)
• The application will be scored on a 1-9 scale (with 1 being best).
• Feedback of reviewers will be collected and made available upon conclusion of the review process.

**Post-Award Requirements**
• A final report has to be submitted no later than 3 months after conclusion of the funding period via WizeHive. A no cost extension and extension of the report deadline can be provided, if justified.
• Where applicable, faculty are required to submit applications for external support. The Offices of the Vice Provost for Research and University Advancement are available to assist awardees in identifying potential external funding sources.
• All peer-reviewed activities that are a direct result of this award, even if received past the end of funding, are required to be documented in WizeHive.

**Deadline:** October 5, 2015; 5pm